

St. Andrews Scots Sr. Sec.School
9th Avenue, I.P. Extension, Patparganj, Delhi- 92
Session: 2025-2026
Class: II Sub: English

Punctuation

Punctuation marks are signs and symbols used in writing.

These marks make the sentence clear and meaningful.

Punctuation marks

1. Capital letters - to begin a sentence A,B,C
2. Full stop- to end a sentence. (.)
3. Question mark- to ask a question (?)
4. Comma- to give a pause (,)
5. Exclamation mark- for sudden emotions like- surprise, anger, sad etc....

Punctuation

Rewrite the sentence using punctuation marks.

1. delhi is the capital of india

Ans) Delhi is the capital of India.

2. where do you live

Ans) Where do you live?

3. I have a doll a car and a teddy bear.

Ans) I have a doll, a car and a teddy bear.

4. hurrah we won the match

Ans) Hurrah! We won the match.

5. japan, china and nepal are in Asia

Ans) Japan, China and Nepal are in Asia.



Rewrite the sentences using punctuation marks.

1. where is my book

Ans) Where is my book?

2. wow look at the moon

Ans) Wow! Look at the moon.

3. this is my friend tina

Ans) This is my friend, Tina.

4. I had idli dosa sambhar and chutney in lunch.

Ans) I had idli, dosa, sambhar and chutney in lunch.

